



**Title:** Shipkeeper (seasonal)

**Hours:** Part Time

**Compensation:** hourly; commensurate with experience and skill

**Reports to:** Historic Ships Operations Supervisor

**Description:** Duties include, but are not limited to, custodial work and assisting with on the water tasks such as painting and cofferdam work. Works under close supervision, with minimal latitude for the use of initiative and independent judgment under the direction of the Historic Ships Operations Supervisor or a designated project lead. Performs general visitor assistance. Performs additional duties as assigned. Complies with all museum and department rules and procedures, and applicable regulations

**Qualifications:**

- Entry level experience in general maintenance or ability to use hand tools.
- Willingness to learn on the job and follow directions.
- Willingness to follow all crew policies and participate in a safe working environment
- Ability to work in all weather conditions and environments involving hazardous materials with appropriate protective equipment and training.
- Ability to work as a team member and/or work independently.
- May be required to work events beyond normal schedule.
- May be called in to assist for major emergencies on scheduled days off.
- Ability to interact with the public in a positive manner.
- Good communications skills.
- Ability to lift 50 pounds, perform ladder and staging work, and work in confined spaces.

**Duties:**

- Perform duties with a “safety first” mentality.
- Learn and assist with the operations of our surface piercing cofferdam.
- Assist with painting our historic ships.
- Some custodial duties –sweeping, mopping, and cleaning of restrooms.
- Follows all museum policies and procedures.
- Performs routine duties in service to the visiting public.
- Other Duties as Assigned

**To apply:**

Send a brief cover letter and your resume in an e-mail to Travis Davis at [tdavis@phillyseaport.org](mailto:tdavis@phillyseaport.org). No phone calls.

Independence Seaport Museum deepens the appreciation, understanding and experience of the Philadelphia region’s waterways through history, science, art and community. For more information, please visit [phillyseaport.org](http://phillyseaport.org).

**Location:** Independence Seaport Museum, 211 S. Columbus Blvd., Philadelphia, PA 19106. The Museum is easily accessible by public transportation and nearby parking.

Independence Seaport Museum is an equal opportunity employer committed to diversity in its visitors, board, and staff. The Museum does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, age, disability, veteran status or any other legally protected class status. People demonstrating a commitment to diversity and multiculturalism are encouraged to apply.