



Title: Lead Museum Educator

Hours: Unscheduled part-time; overall max hours scheduled **up to** 36hrs/week

Compensation: \$13/hr

Description: The Lead Museum Educator will play a vital role in coordinating and facilitating engaging, educational programming, historic ships tours, Scouts programming, and assists with other various Education/Interpretation Departmental needs. They are scheduled at will and as needed to accommodate programming needs in the museum and occasionally off-site.

Qualifications:

- Bachelor's degree or college coursework in the education or museum field with demonstrated experience teaching young children.
- At least one year demonstrated experience managing others.
- Experience or interest in teaching environmental science and history preferred but not required.
- Ability to work both independently and collaboratively with other educators and Seaport Museum staff.
- Upon hiring, a PA Child Abuse History Clearance and State Criminal Record Check are required.
- Flexibility and a good sense of humor.
- Ability to work occasional weekends, evenings, and overnights.

Duties:

- Lead educational programs and tours for K-12 field trip groups and occasionally adult groups.
- Act as Overnight Manager during Seaport Slumbers, managing staff during the event and providing programming to visitors.
- Occasionally coordinate and/or schedule docents and volunteers for tour/program needs as well as communicate with other departments.
- Occasionally provide off-site programming at fairs, festivals, outreach programs, and conferences.
- Create, evaluate, and/or refine various educational programming.
- Assist Education, Curatorial, Workshop on the Water, and Dock departments with programming content for Camps and other programs as needed.
- Gather, maintain, and monitor inventory of supplies needed for programming regularly.
- Maintain calm, positive, and organized atmosphere using classroom management skills.
- Other duties as assigned.

To apply:

Send a brief cover letter and your resume in an e-mail to Melania Majowicz at mmajowicz@phillyseaport.org. **Please include Lead Museum Educator in the subject line.** No phone calls.

Independence Seaport Museum deepens the appreciation, understanding and experience of the Philadelphia region's waterways through history, science, art and community. For more information, please visit phillyseaport.org.

Location: Independence Seaport Museum, 211 S. Columbus Blvd., Philadelphia, PA 19106. The Museum is easily accessible by public transportation and nearby parking.

Independence Seaport Museum is an equal opportunity employer committed to diversity in its visitors, board, and staff. The Museum does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, creed, national or ethnic origin, age, disability, veteran status or any other legally protected class status. People demonstrating a commitment to diversity and multiculturalism are encouraged to apply.